

Rivers Edge Golf Club & Plantation
ARCHITECTURAL REVIEW BOARD

3184 Holden Beach Rd. • Holden Beach, NC 28462 ☎ 910-842-8200

CONTRACTOR NEW PROJECT APPLICATION

HOMEOWNER: _____

SECTION 1

DATE SUBMITTED: _____ PROJECT: Phase _____ Section _____ Lot _____

COMPANY NAME: _____ EMAIL: _____

STREET ADDRESS: _____ CITY/STATE/ZIP: _____

CONTRACTOR/OWNER: _____ CELLPHONE #: _____

NAME ON LICENSE: _____ LICENSE #: _____ CLASS: _____

(Minimum Unlimited required)

TEL#: _____ FAX#: _____

SECTION 2

OTHER COMPANY CONTACTS: (List)

<u>NAME</u>	<u>POSITION</u>	<u>EMAIL ADDRESS</u>	<u>CELLPHONE #</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SECTION 3

Supplier/Subcontractor References: Using the attached **TRADE CREDIT REFERENCE AUTHORIZATION FORM** template, please complete and sign one form for each of three (3) trade credit references where you have received trade credit terms during the last year.

SECTION 4

Please Enclose the Following Proof of Insurance Information: (SEE NOTE BELOW)

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE CERTIFICATE: MINIMUM INSURANCE COVERAGE REQUIRED IS \$ 500,000.00

CARRIER: _____
POLICY NUMBER: _____

GENERAL LIABILITY INSURANCE CERTIFICATE: MINIMUM LIABILITY INSURANCE COVERAGE REQUIRED IS \$ 2,000,000.00

CARRIER: _____
POLICY NUMBER: _____

AUTOMOBILE LIABILITY INSURANCE CERTIFICATE: MINIMUM LIABILITY INSURANCE COVERAGE REQUIRED IS \$1,000,000.00

CARRIER: _____
POLICY NUMBER: _____

EXCESS LIABILITY INSURANCE CERTIFICATE: MAY BE ADDED TO ACHIEVE MINIMUM GENERAL LIABILITY REQUIREMENT ABOVE

CARRIER: _____
POLICY NUMBER: _____

NOTE: RIVERS EDGE GOLF CLUB & PLANTATION, LLC, RIVERS EDGE GOLF CLUB & PLANTATION PROPERTY OWNERS ASSOCIATION, INC., THE GALLERY AT RIVERS EDGE OWNERS ASSOCIATION, INC., THE BLUFFS OWNERS ASSOCIATION, INC. ARE REQUIRED TO BE LISTED AS NAMED INSURED ON ALL LIABILITY POLICIES PRIOR TO HOME BUILDER APPROVAL.

SECTION 5

Please Enclose The Following Supporting Documentation:

- 1) COPY OF NORTH CAROLINA GENERAL CONTRACTOR LICENSE (See Section 1 Above)
- 2) THREE COMPLETED TRADE CREDIT REFERENCE AUTHORIZATION FORMS (See Section 3 Above)
- 3) CERTIFICATES OF INSURANCE LISTED (See Section 4 Above)
- 4) MOST RECENT YEAR-END FINANCIAL STATEMENTS FOR COMPANY (Audited)

SECTION 6

Please provide information on two (2) custom homes you have completed within the past 12 months. (Provide the following information on each)

- 1) MASTER PLANNED COMMUNITY
- 2) PROPERTY ADDRESS
- 3) OWNER NAME
- 4) OWNER TELEPHONE
- 5) DATES BEGUN AND ENDED
- 6) COMMENTS

Rivers Edge Golf Club & Plantation

ARCHITECTURAL REVIEW BOARD

To _____

Date _____

Attn _____

Tel _____

Fax _____

Trade Credit Reference Authorization Form

You are hereby authorized to release information about our company for the purposes of this form.	Signed _____
	Print Name _____
	Title _____
	Company _____
	Account No. _____

Dear Sir:

The subject company has provided your company as a reference on a credit application: Signed authorization for full credit disclosure is included. We appreciate that you will complete the information requested below and fax back to us as soon as possible. All information received will remain in strict confidence.

Sincerely,

Sold since _____ Date of last sale _____

High credit _____ Payment terms _____

Current balance _____ Amount past due _____

Payment history Prompt _____
Slow _____ Number of days _____

Overall evaluation Excellent _____ Fair _____
Good _____ Poor _____

Completed By _____ Date _____

Title _____

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CONSTRUCTION APPLICATION

Rivers Edge Golf Club and Plantation

Date: _____

___ New Construction ___ Major improvements to existing structure

Homesite number and Street/Road _____

Owner's Name _____

Contractor _____

Address _____

Telephone/Fax Number _____

N.C. License number and classification _____

Architectural Compliance Deposit _____

PREVIOUS CONSTRUCTION EXPERIENCE

1. Have you built in Rivers Edge before? _____ Yes _____ No

Please attach a selective list of five (5) completed jobs of similar level with the Brunswick County area.

AGREEMENT

I, _____, as Contractor for the construction project described above, do hereby submit this deposit in good faith to the Rivers Edge Golf Club and Plantation's Community Architectural Control Committee for assurance that the construction will be implemented in accordance with the final plans as approved by the ACC.

I further agree that:

1. I have read the Architectural Design Standards and Guidelines, Master Declaration of Covenants, Restrictions and Easements and the Protective Covenants and do agree to follow these in full understanding.
2. I agree to construct and fulfill the plans and specifications as approved for this project in the final review by the Committee.
3. I understand that the deposit submitted will be returned in full after a satisfactory inspection, unless a deduction is necessary for any connections to streets, road shoulders or common areas.
4. I am responsible for the behavior and actions of all workers contracted to do work on this job while they are at Rivers Edge.
5. I am responsible for maintaining a clean construction site at all times and understand that I am bound by the restrictions covered under the Architectural Compliance Guidelines.

This application, agreement and deposit made this _____ day of _____,

By: _____

Signed: _____

Witness: _____

DEPOSIT DATE: _____ AMOUNT RECEIVED: _____ CK.#: _____

Approved by Architectural Control Committee by: _____ Date: _____

RIVERS EDGE GOLF CLUB AND PLANTATION ARCHITECTURAL DESIGN STANDARDS & GUIDELINES